

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Work Session
October 22, 2012
7:30 p.m.
Council Chambers

1. Work Session Items for Discussion

- a. Battlefield Traffic Light (SRTC Report) *(Tab 07)(30 min)*
- b. Loudoun Street Parcels – Policy Direction *(Tab 05)(30 min)*
- c. Izaak Walton Proposed Telecommunications Site *(Tab 08)(20 min)*
- d. Final Legislative Package Discussion *(Tab 04)(45 min)*
- e. ~~Update on Planning Commission Review of Crescent Design District (Form Based Code)(no material)(45 min)~~

2. Information Items *(Tab D)*

- a. First Night Leesburg Verbal Update *(no material)*
- b. Lights at Robinson Park
- c. Utility Shut Offs/Backflow Program

3. Additions to Future Council Meetings *(Tab A)*

4. Council Invitations

October 21 – Shoptoberfest, 10 a.m. – 4 p.m., Douglass Community Center
October 21 – Region Divided: Civil War in the Northern Virginia Regional Parks, 2 p.m., Thomas Balch Library
October 22 - Grand Opening: Paxton Attraction, 2-2:30 p.m., 601 Catoclin Cir. NE
October 28 – Fighting for MacArthur: The Navy and Marine Corps Desperate Defense of the Phillipines, 2 pm, Thomas Balch Library
October 31 – Kiwanis Halloween Parade, 6 p.m., line up starts at Ida Lee Park
November 1 – Using Maps in Historical Research, 10 am -12 pm, Thomas Balch Library
November 4 – Our Forgotten Past (Charles Poland), 2 p.m., Thomas Balch Library
November 11 – Annual Veteran’s Day Commemoration, 2 p.m., George C. Marshall Foundation at Dodona Manor
November 11 - Loudoun History Awards, 2 p.m., Thomas Balch Library
November 14 – TANV Luncheon, 12 noon, Ida Lee Recreation Center Lower Level
November 27 - TENTATIVE Legislative Dinner, 6 p.m., Lower Level Conf. Room
December 2 – Nomonhan, 1939: The Red Army’s Victory that Shaped WWII, 2 p.m., Thomas Balch Library
January 3 – Town Council Swearing In Ceremony, time tbd, Ida Lee Recreation Ctr
January 30 – FOIA/COIA Training, time tbd, Council Chambers

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AGENDA

Town Council Meeting

October 23, 2012

7:30 p.m.

Council Chambers

1. CALL TO ORDER
2. INVOCATION: Council Member Burk
3. SALUTE TO THE FLAG: Council Member Dunn
4. ROLL CALL
5. MINUTES *(Tab B)*
 - a. Regular Session Minutes of October 9, 2012
6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
7. PRESENTATIONS *(Tab C)*
 - a. National Red Ribbon Week – Young Marines
 - i. Wesley Fox Unit
 - ii. Shenandoah Valley Unit
 - b. Retail Forum Update
8. PETITIONERS
9. APPROVAL OF THE CONSENT AGENDA *(5 min.)*
 - a. Civil Air Patrol Request for Fee Waiver (Tab 01)

RESOLUTION

Approval of an Annual Fee Waiver for the Civil Air Patrol for One Tie Down Spot at the Leesburg Executive Airport

- b. Town Attorney Contract *(material under separate cover)*

MOTION

I move to approve the Town Attorney's employment contract

- c. Deed of Subdivision, Conveyance, Easements and Vacation to Virginia Electric and Power Company (Tab 02)

RESOLUTION

Authorizing the Execution of a Deed of Subdivision, Conveyance, Easements and Vacation and a Deed of Vacation (to Vacate Reservation for Western Transportation Corridor) for Sale of Public Property to Virginia Electric and Power Company ("VEPCO") for Edwards Ferry Road Electric Substation

10. PUBLIC HEARINGS

- a. TLSE 2012-0004 Davis Home Child Care (Tab 03)(45 min)

RESOLUTION

Approving TLSE 2012-0004 Davis Child Care, a Child Care Center Located on Property Identified as PIN Number 232-30-9451 and Located at 547 Rockbridge Drive, S.E.

11. RESOLUTIONS AND MOTIONS

- a. Legislative Agenda (Tab 04)(45 min)

MOTION

I move to approve the 2013 Legislative Agenda as discussed

- b. Loudoun Street Parcels – Policy Direction (Tab 05)(30 min)

MOTION (based on work session discussion)

- c. Holiday Schedule (Tab 06)(10 min)

RESOLUTION

Amending the Town of Leesburg Holiday Schedule to Include the Full Day of December 24, 2012, and include the Full Day of December 31, 2012 and Grant the Town Manager the Authority to Approve Additional Holiday Time for the Town of Leesburg to be Consistent with the Commonwealth of Virginia and the County of Loudoun

12. ORDINANCES

- a. None.

13. UNFINISHED BUSINESS

14. NEW BUSINESS

15. COUNCIL COMMENTS

16. MAYOR'S COMMENTS
17. MANAGER'S COMMENTS
18. CLOSED SESSION
 - a. Utility Agreements (30 min)
19. ADJOURNMENT

ASSISTED LISTENING SYSTEM

<p>Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three days notice is requested. Thank you.</p>

REGULARLY SCHEDULED COUNCIL MEETINGS

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

Petitioners

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

Public Hearings

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

Decorum

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

OTHER COUNCIL MEETINGS

Work Sessions/Committee of the Whole

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

Closed Sessions

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

TOWN COUNCIL AGENDA MATERIALS

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at clerk@leesburgva.gov.

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.